



PEORIA UNIFIED COMMUNITY SERVICE PACKET

Requirements & Instructions

A student may earn one-half (1/2) credit for sixty (60) hours of volunteer work in community service to a non-profit organization. A list of possible agencies is attached.

A student may earn a **maximum** of two credits of community service while in high school. Community Service earned prior to 9th grade will not be awarded credit. The credit will NOT be awarded a letter grade. The credit will NOT impact class rank or GPA.

In order to receive this credit, the student must follow this procedure exactly:

1. Complete the **School/Community Service Student Application Form** – page 1
2. Contact the volunteer site directly and arrange for placement as a volunteer.
3. Complete the **Student Community Volunteer Service Contract** – page 2
4. Keep a daily journal to record the work completed each day. Relay your thoughts and ideas about volunteering. Be certain to include the personal benefits that volunteering has provided for you.
5. After completing sixty (60) hours of service, turn in the following packet to your assigned School Counselor. It will be evaluated to determine credit.

At the completion of 60 hours: Submit the following:

- ✓ **Final report Summary Sheet**, attached in front of items listed below
- ✓ **Student Volunteer Time Sheet/Student Evaluation by Supervisor**
- ✓ **Post-Evaluation by Student Participant**
- ✓ **Daily journal**, describing tasks completed while doing volunteer service hours
- ✓ **Final Report**, describing and analyzing overall volunteer service opportunity

For each ½ credit the final report should:

- ✓ Be a minimum of one typed page.
- ✓ Using the daily journal and personal research, provide a detailed description/summary of work that you have done.
- ✓ Describe what you have gained personally, emotionally, and/or as a career training experience.
- ✓ State how you will use what you have learned from this experience in the future.

To be considered for credit for this program, ALL of the above **MUST BE COMPLETED TWO (2) WEEKS BEFORE THE END OF THE SEMESTER.**

Community Service hours which result in credit, do not fulfill the Community Service requirements for National Honor Society and may not be eligible to be used towards other scholarships. No letter grade will be assigned for community service. The credit will post with a grade of "PASS". It will not improve/impact class rank or GPA.



SCHOOL/COMMUNITY SERVICE

High School: Choose a school.

Student Application Form – APPROVAL MUST BE GRANTED PRIOR TO ACCRUAL OF HOURS

Name _____ ID # _____ Grade _____

Home Address _____ City _____ Home Phone _____

Parents'/Guardians' name, occupations, and business telephone numbers

Mother _____ Occupation _____ Phone _____

Father _____ Occupation _____ Phone _____

Where are you planning to volunteer? _____

Supervisor Name _____

Supervisor Phone and Email _____

What semester do you wish to do this volunteer service: fall, spring or summer? _____

Do you understand that this is for school credit and not for pay? Yes No

Do you believe that you are responsible and like to work with people? Yes No

Do you understand that you must provide your own transportation? Yes No

Do you belong to any school clubs? Yes No If so, which ones? _____

Do you participate in any special community or church activities? Yes No If so, which ones? _____

Do you have a job? Yes No If so, where? _____

Student Signature _____ **Date** _____

Parent Signature _____ **Date** _____

Counselor Signature _____ **Date** _____



SCHOOL/COMMUNITY SERVICE

High School: Choose a school.

Volunteer Service Contract

Student Name _____ ID # _____ Grade _____

Home Address _____ Counselor _____

City _____ AZ Zip Code 85 Home Phone _____

I desire to volunteer my service at: (non-profit service agency organization and worksite) _____

Volunteer Coordinator or Supervisor's Name _____ Phone _____

I have contacted this site and received their approval for volunteer service. Yes No

Are there other Peoria School District students working at the same time? Yes No

What type of work will you be doing? _____

Number of hours I will volunteer at this site is _____ hours per week

How will you get to this worksite? walk bicycle bus private vehicle other _____

Days and times I will work	<input type="checkbox"/> Monday	Hours	<input type="checkbox"/> Friday	Hours
	<input type="checkbox"/> Tuesday	_____	<input type="checkbox"/> Saturday	_____
	<input type="checkbox"/> Wednesday	_____	<input type="checkbox"/> Sunday	_____
	<input type="checkbox"/> Thursday	_____		

I have read and understood the requirements and instructions page. I agree to comply with all safety rules, regulations, and guidelines of the worksite, and I agree to represent my school with integrity and honor while on the worksite. I acknowledge that I must comply with these requirements in order to receive credit.

Student Signature _____ **Date** _____

Parent Signature _____ **Date** _____



SCHOOL/COMMUNITY SERVICE

STUDENT EVALUATION BY WORKSITE VOLUNTEER COORDINATOR OR SUPERVISOR

Name _____ ID # _____
Worksite _____ Total Hours Worked _____

A. ATTENDANCE:

Did the student come regularly when scheduled? Yes No
Did he/she advise you in advance of schedule changes? Yes No

B. INTEREST AND CONCERN:

Did the student relate well with your patrons or clients? Yes No
Was he/she caring in his/her attitude and behavior? Yes No

C. PERFORMANCE REVIEW:

Please rate student's performance using the following rating scale:

1. Always 2. Most of the Time 3. Usually 4. Sometimes 5. Never

Being Responsible and Dependable _____

Carrying Out Instructions _____

Showing Initiative _____

D. OTHER COMMENTS:

Please include any personal observations you might have which would assist us in evaluating our student's performance in his/her work with you.

Signature of Supervisor _____ Date of Evaluation ____/____/____



SCHOOL/COMMUNITY SERVICE

POST EVALUATION BY STUDENT PARTICIPANT

Student Name: _____ ID # _____
Last Name First Name

Semester: (Check One) Fall Spring Summer 20____ - 20____ Counselor _____

Volunteer Site where you volunteered your service hours: _____

In order to obtain the greatest benefit from the School/Community Service Program, your evaluation is critical to the future success of student volunteers in the community. Be as specific and candid as possible in your response to the items below:

1. Was the volunteer site what you expected? Yes No
Why or why not? _____
2. Did the school properly prepare you for the volunteer program? _____

3. Were your duties educational, informative, or stimulating? Yes No In what way? Describe Fully.

4. Were your site supervisors helpful by providing the atmosphere and direction you needed?

5. Did the volunteer time coordinate successfully with home, work and school? Yes No
Explain how you managed your schedule.

6. How did your journal and final report enhance your on-site experience?

Student Signature

Date



SCHOOL/COMMUNITY SERVICE

High School: Choose a school.

FINAL REPORT COVER PAGE

STUDENT NAME	_____
VOLUNTEERED AT	_____
CONTACT PERSON	_____
TELEPHONE	_____

AFTER COMPLETING 60 HOURS OF VOLUNTEER SERVICE:

Student should submit the following items with this cover sheet at the completion of 60 hours of community service:

- STUDENT VOLUNTEER TIME SHEET/STUDENT EVALUATION**
- POST-EVALUATION BY STUDENT PARTICIPANT**
- DAILY JOURNAL**, *describing tasks completed while doing volunteer service hours*
- FINAL REPORT**, 1 typed page *describing and analyzing overall volunteer service*

COUNSELOR SIGNATURE: _____ DATE _____

Service packet has been reviewed and _____ credit is: awarded denied

For the _____ term 20____ - 20____ school year.

RECORDS SECRETARY _____ DATE _____



YOUTH VOLUNTEER OPPORTUNITIES

In the Glendale, Peoria and Surrounding Areas

How volunteering benefits you:

1. Provides the satisfaction of helping others.
2. Generates the awareness of the personal values of volunteering.
3. Builds self-esteem exploration and the challenges of new fields.
4. Translates onto resumes and employment applications, as well as college applications.
5. Generates new friendships.

How to get a volunteer job:

1. Read through this flyer.
2. If you see an opportunity that interests you, make certain you meet the age requirements and that the location is near you.
3. Contact the agency directly and ask to speak to the Volunteer Coordinator. Explain why you would like to volunteer. State the hours you are available and set up an appointment to be interviewed by the Volunteer Coordinator.

YOUTH – If you enjoy working with children or plan to be a teacher or counselor, you can gain valuable experience here.

Peoria Parks & Recreation: 8401 W. Monroe – Phone: 623-773-7137 – www.peoriaaz.com/teenteam

Glendale Parks & Recreation: 5850 W. Glendale Ave – Phone: 623-930-2297 – www.glendaleaz.com

Glendale Boys & Girls Club: 5850 W. Northview – Phone: 623-939-6952 – www.bgcmp.org/volunteer.htm

Special Olympics: Valley wide – Phone: 602-230-1200 – www.specialolympicsarizona.org

Glendale Youth Center: 5401 W. Ocotillo Rd. – Phone: 623-930-4700

HOSPITALS – If you enjoy helping others and would like to learn about the medical field, this might be a good opportunity for you. Remember, summer programs for junior volunteers (minimum age is 14) are usually filled by late spring so call early if this is something you are interested in. Hospital orientation and training are provided.

Banner Thunderbird Medical Center: 5555 W. Thunderbird Rd., Glendale – Phone: 602-865-6093

Arrowhead Memorial Hospital: 18701 N 67th Ave., Glendale – Phone: 623-561-7232

Boswell Memorial Hospital: 10401 W. Thunderbird Rd., Sun City – Phone: 623-876-5387

Del E. Webb Hospital/Sun Health Volunteer Services: Sun City West – Phone: 623-214-4058

John C. Lincoln/Deer Valley: 27th Ave & Beardsley – Phone: 623-879-5766

John C. Lincoln Health Network: Desert Mission – Phone: 602-870-6060 ext. 1180

LIBRARIES – If you enjoy learning new skills and helping shelf books, you might call the librarian at the elementary school near you or at a public library.

Glendale Public Libraries:

Glendale Public Library: 5959 W. Brown Ave., - Phone: 623-930-3565

Foothills Branch Library: 19055 N 57th Ave., - Phone: 623-930-3830

Velma Teague Library: 7010 N 58th Ave., - Phone: 623-930-3430

Peoria Public Libraries:

Peoria Public Library: 8463 W Monroe St., - Phone: 623-773-7555

Sunrise Mountain Library: 21109 N. 98th Ave., - Phone: 623-773-8650



MULTI-SERVICE AGENCIES – Tasks will vary according to the particular need at the time and may include sorting, stocking, pricing, making displays, cashiering, doing work in parks, etc.

American Red Cross: 6135 N Black Canyon Highway – Phone: 602-336-6660 ext. 1020 – www.arizonaredcross.org/

St. Vincent DePaul: 7018 N. 57th Ave., (Glendale Thrift Store, Minimum Age 15) – Phone: 602-261-6870 – www.stvincentdepaul.net/

Habitat for Humanity: Valley wide – Phone: 602-268-9022 ext. 26 – www.hfhwy.org/

American Heart Association: Phone: 602-414-5353 – Minimum Age 16 – www.americanheart.org/presenter.jhtml?identifier=1200288

Cystic Fibrosis: Phone: 602-224-0068 – Minimum Age 16 – www.cff.org/GetInvolved/Volunteer/

United Blood Services: Phone: 480-675-5730 – Minimum Age 16

Interfaith Services Adult Day Centers: Phone: 623-584-4999

Salvation Army of Glendale: 6010 W. Northern Ave., - Phone: 623-9340469

The Bead Museum: 58th Ave & Glenn Dr., – Phone: 623-930-7395

REHABILITATION & SENIOR CITIZENS – If you would like to brighten a patient's or a senior citizen's day by visiting, playing cards or games, pushing wheelchairs, reading, writing letters, etc., this ideal!

Glencroft Retirement Center: 8611 N. 67th Ave. – Phone: 623-939-9475 ext. 2180

Peppertree Square: 10420 N 89th Ave. – Minimum Age 17 – Phone: 623-878-5115

Baptist Village Sunridge Residential Center: 12215 W. Bell Rd. – Phone: 623-583-5482

Desert Sky Health & Rehab: 5125 N 58th Ave. – Phone: 623-931-5800

The Forum at Desert Harbor: 13840 N. Desert Harbor Dr. – Phone: 623-972-0995

Sterling House: 8989 W. Greenbriar – Phone: 623-583-1704 – Minimum Age 16

Brighten Gardens: 17225 Boswell Blvd. – Phone: 623-933-2222

HealthSouth Rehab Hospital: 13460 N 67th Ave., – Phone: 623-878-8800

Plaza del Rio: 94th Ave & Thunderbird – Phone 623-933-7722

Inn at Freedom Plaza: 93rd Ave & Thunderbird – Phone: 623-815-6137

Life Care Center of North Glendale: 55th Ave & Eugie – Phone: 602-843-8433 – Summer Volunteers: 602-588-1027

Hospice of the Valley: Phone: 602-818-3191

YWCA: 8561 N 61st Ave. – Phone: 623-931-7436

ANIMALS – If you enjoy helping care for and locating homes for animals, this would be ideal.

Arizona Humane Society: 9226 N 13th Ave. - Phone: 602-997-7585 – www.azhumane.org

PetsMart Veterinary Clinic: 7290 W Bell Rd. - Phone: 623-486-9600

Peoria Animal Hospital: 9460 W. Peoria Ave. - Phone: 623-979-3288

Glendale Animal Hospital: 6440 NW Grand Ave. - Phone: 623-934-7243

Sun Valley Animal Shelter: 7150 N 110th Ave. (Glen Harbor Industrial Park) – Phone: 623-872-7941

Horses Help!: 2601 E. Rose Garden Ln. - Phone: 602-569-6056 – www.horseshelp.org

The Phoenix Zoo: Zoo Teen Volunteer Program – Phone: 602-273-1341 ext. 7335 or ext. 7321

Fallen Feathers: 9532 W. Cielo Grande – Online Volunteer Application

THE ARTS – If you enjoy art or the performing arts, this could be a great place for you!

Theatre Works: 10484 W. Thunderbird Blvd. – Phone: 623-815-1791

West Valley Art Museum: Phone: 623-546-2219

OTHER OPTIONS

1. Visit: www.volunteerphoenix.org
2. Visit: www.volunteermatch.org